



BERKELEY COUNTY

Building and Code Enforcement

Requirements for Submittal

Fire Sprinkler Permits

1. Approval Letter from the Office of the State Fire Marshal
2. Contract amount or Cost of Construction Amount on Company Letter Head
3. Signed and Sealed Plans by NICET III or IV
4. Signed and Sealed Specification Sheet and Certificate of Compliance
5. Manufacturer Specifications of Materials and Equipment being installed
6. Electronic Copy of everything submitted for Permitting (C/D or Thumb Drive)
7. Information on C/D or Thumb Drive needs to be labeled.
8. Need Hard Copies of Approval Letter, Plans, and Contract.

Contracts and cost of construction **Must** be signed by both parties

"Total cost of construction" means the actual cost incurred by the owner, all contractors, subcontractors, and other parties for labor, material, equipment, profit, and incidental expenses for the entire project. This does not include the cost of design services unless those services are included in a construction contract.

PO Box 6122 Moncks Corner, South Carolina 29461
Moncks Corner (843)719-4368 Charleston (843)723-3800 St Stephen (843) 567-3136
Fax (843)719-4053