



**BERKELEY COUNTY  
BUILDING AND CODE ENFORCEMENT  
PO Box 6122**

**Moncks Corner SC, 29461-6120**

**Moncks Corner (843) 719-4368 \* Charleston (843) 723-3800 \* St Stephen (843) 567-3136 \* Fax \* (843)719-4053**

**To ensure a faster plans review please include with your submittal the following information**

All SF residents must be designed to the 2018 International Residential Code

- |  |                         |
|--|-------------------------|
| *One full set of engineered plans to be reviewed   | Also on CD/ Flash Drive |
| *One engineered site plan to be reviewed           | Also on CD/ Flash drive |
| *Square footage schedule                           | Also on CD/ flash drive |
| *Manual J/D (Load calculations, Duct sealing)      | Only on CD/ Flash drive |
| *Rescheck or energy calculation sheet              | Only on CD/ Flash drive |
| *Approval letter from DHEC/BCWS, whichever applies | hard copy               |

For tract builders please include Construction Application on CD/ Flash drive, and hard copy