



BUILDING AND CODE ENFORCEMENT

PO Box 6122

Moncks Corner SC, 29461-6120

Moncks Corner (843) 719-4368 * Charleston (843) 723-3800 * St Stephen (843) 567-3136 * Fax * (843)719-4053

**Requirements for Submittal
Fire Sprinkler Permits**

1. Approval Letter from the Office of the State Fire Marshal
2. Contract amount or Cost of Construction Amount on Company Letter Head
3. Signed and Sealed Plans by NICET 111 or IV
4. Signed and Sealed Specification Sheet and Certificate of Compliance
5. Manufacturer Specifications of Materials and Equipment being installed.
6. Electronic Copy of everything submitted for Permitting (C/D or Thumb Drive)
7. Information on C/D or Thumb Drive needs to be labeled.
8. Need Hard Copies of Approval Letter, Plans, and Contract.

**** *Contracts and cost of construction Must be signed by both parties* ****

"Total cost of construction" means the actual cost incurred by the owner, all contractors, subcontractors, and other parties for labor, material, equipment, profit, and incidental expenses for the entire project. This does not include the cost of design services unless those services are included in a construction contract.