



CHECKLIST FOR RESIDENTIAL PLOT PLAN SUBMITTALS

To Be Included with Every Plot Plan Submittal

Plan Preparer/Applicant: _____ Date: _____
 Address: _____ TMS# _____

PROVIDED			APPLICABLE
YES	NO	N/A	PLOT PLAN REQUIREMENT
			Plot plan is drawn to scale.
			The proposed use is supported in the underlying zoning.
			If a dwelling is proposed, it meets applicable density requirements of the underlying zoning.
			Building footprints and square footages of proposed structure(s) are shown.
			Proposed structures conform to applicable setbacks.
			If the subject property is a corner lot, second street frontage setbacks are met.
			If the subject property contains an ingress/egress easement, applicable setbacks are measured from the edge of the easement.
			If the subject property is intersected by or within 30' from a drainage easement that contains an open drainage ditch and/or stormwater pond (excluding swales), the primary structure setback will be held to the 30' open drainage setback (O.D.S).
			Proposed flat work, buildings, and other impervious covered areas (existing and proposed) are within the impervious coverage threshold which varies by zone. The Builder/Preparer shall note impervious surface area metrics on the plot plan (unless impervious coverage can be quickly/easily computed).
			Height requirements are met (as shown on architectural drawings).
			If an accessory structure is proposed, it is sited to the side or rear yard and compliant with applicable accessory structure setbacks unless a variance has been issued by the BZA.
			Verification that accessory structures, existing and proposed, meet 65% threshold when applicable.
			If an accessory guesthouse or garage apartment dwelling is proposed, the footprint of the accessory dwelling unit/guesthouse shall not exceed 25% of the square footage of the principal dwelling, not to exceed 850 SF.
			Driveways on corner lots are located at least 40 feet from the point of intersection of the nearest street right-of-way lines.
			The placement of driveways will not conflict with any known utilities or drainage facilities.
			The limits of the subject parcel are accurately shown and consistent with the recorded subdivision plat (or depicted with reasonable certainty to verify that setbacks and other dimensional standards are met).
			No improvements encroach into known utility or drainage easements without encroachment permit(s) issued by or concurrence from the applicable agency responsible for maintenance of said easements.



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		No physical improvements encroach into any areas encumbered by overhead power lines without concurrence from the applicable electric utility.
		Unit separation is met (15' between dwelling units if multiple dwellings on parcel).
		If the subject property is located in the Pimlico Community, the Pimlico Overlay District standards are met.
		Verification that the proposed structure(s) does not conflict with covenants/deed restrictions, and authorization of the Covenant Affidavit included in the building permit application.
		The plot plan accurately illustrates existing improvements as ascertained from aerial imagery and property card.
		If Street Trees are required, they are shown on the plot plan with applicable notes regarding placement in the field.
		Sidewalks required within the adjoining ROW are shown and dimensioned to 5' in width.
		Any known easements are shown.
		North arrow is shown.
		Adjoining street names are shown with right-of-way width noted.
		The structure meets flood zone requirements, as applicable
		Any applicable documentation/information deemed necessary by the Plan Reviewer to demonstrate compliance
		The structure is served by adequate access, potable water, sanitary sewer