



Exempt Plat Application

Planning and Zoning Department
1003 Highway 52, Moncks Corner, Sc 29461

In accordance with Chapter 59 of Berkeley County Code of Ordinance: **Land Development and Subdivision Regulations of Berkeley County, South Carolina**, this plat will be exempt from the **Preliminary Review Process** and will be submitted directly for Final Plat Review. The plat will be reviewed for compliance with Chapter 59. **The following information and applicable signatures will be required to complete the review.**

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

APPLICANT INFORMATION

PRINTED Name of Applicant: _____ Relation to Property Owner (Check One):
 I am the Owner I am the Authorized Agent
 Phone #: _____ Email Address: _____
 Mailing Address: _____

SURVEYOR'S CONTACT INFORMATION (IF NOT STATED ABOVE)

Phone #: _____ Email Address: _____

PROPERTY AND SUBMITTAL INFORMATION

TMS#: _____ Zoning: _____
 What is the intent of this Plat? _____

IS THIS A NEW SUBMITTAL OR A REVISION OR RESUBMITTAL TO A PREVIOUSLY-REVIEWED OR APPROVED PLAT?

NO, THIS IS A NEW SUBMITTAL (it has not been reviewed yet by the Dept)
 YES, THIS IS A RESUBMITTAL (the Dept has previously reviewed a version of this plat)
PLEASE PROVIDE 10-DIGIT PLEX #: _____
 *You may skip to the authorization section

PLEASE SELECT ONE OF THE FOLLOWING FOR EXEMPTION:

Boundary Survey Lot Line Adjustment Lot Combination Easement Plat
 Land Subdivision (**Please Circle Subdivision Type Below**)
 A. One New Lot (With road access & DHEC approval) C. Judicial Order or Tax Sale Subdivision
 B. Lots Greater Than FIVE Acres (no new roads) D. Reflect a Previous Subdivision by Deed (**Prior to 04/26/1999**)

LAND SUBDIVISION CHARACTERISTICS (To Be Completed When Applicable)

Potable Water/Sanitary Sewer Considerations (Please Check All That Apply)

Individual Well (Per Lot) Individual On-Site Septic (Per Lot)
 Public Water (Provider): _____ Public Sewer (Provider): _____
 Total Acreage Prior to Subdivision (Parent TMS): _____ Number of **NEW** Lots Created: _____ Size of Smallest Lot Proposed: _____
 How is access provided to the subdivided lot(s)?
 Lots front an existing publicly maintained street Lots front an existing privately-maintained street
 Lots are served by a "Shared Travelway" or "Commercial Shared Access Drive" Access conforms to the exemptions allowable for a Family Subdivision

[See reverse side]

PLAT HISTORY AND APPLICANT ACKNOWLEDGEMENT SECTION

SECTION I:

Existing Tract Prior To 1999

I, the applicant, hereby certify that the attached plat surveyed by _____ and dated _____ is a parcel of land identical to the lot of record which was created but unrecorded prior to the adoption of the Berkeley County Subdivision Regulations on April 26, 1999 and has not been changed in size or shape since the date mentioned above. The unrecorded plat has been provided to Berkeley County to verify the property description as stated within the deed for the land.

Name: _____
Signature: _____ Date _____

SECTION II:

Previously-Approved Subdivision

I, the applicant, hereby certify that the attached plat is of a parcel of land identical to the plat which was approved by the Berkeley County previously and has not changed in size or shape in any way since the plat was approved by the Berkeley County (not including surveying errors or right of way acquisitions).

Most Recent Plat Recorded in Plat Cabinet/Book _____ Page _____
Name: _____
Signature: _____ Date _____

Acknowledgments:

I, the applicant, hereby acknowledge by my signature that this application is complete and accurate, **I have read and understand the requirements applicable for review and approval, and I am the owner of the subject property or the authorized representative of the owner.** I authorize the subject property to be posted and/or inspected. I further acknowledge that **all fees are non-refundable; upon formal stamped approval of this plat, it is my responsibility to record it at the Berkeley County Register of Deeds (ROD) within 2 years, otherwise, the approval will no longer be valid (vested); and should my plat submittal become inactive for a period of six (6) months from the date of the last correspondence issued by this Department, it will be discarded, and I will be required to submit a new application and fee for review.**

I also hereby certify that the tract(s) or parcel(s) of land to which this approval request pertains *is not restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the activity for which approval is sought*, as provided in the South Carolina Code of Laws, Section 6-29-1145, and are exempt per Section 59.35 of the Berkeley County Code of Ordinances.

DO YOU INTEND TO UTILIZE THE VOLUNTARY PLAT RECORDING COURTESY SERVICE? Please note that an additional \$25 fee applies. YES NO

Signature: _____ Date: _____

STAFF USE ONLY		
Review Fee (Initial Submittal Only): \$_____	<input type="checkbox"/> Cash	<input type="checkbox"/> Online Fee Payment
	<input type="checkbox"/> Check (Number: _____)	
PLANNER:	Submittal Date:	
PLEX #	Approval Date:	
Approved Plat Recorded by Dept: <input type="checkbox"/> YES <input type="checkbox"/> NO	Recording INFO:	
Approved Plat Picked Up By:	Printed Name: _____	Signature: _____
		Staff Initials: _____