



BUILDING AND CODE ENFORCEMENT

PO Box 6122

Moncks Corner SC, 29461-6120

Moncks Corner (843) 719-4368 * Charleston (843) 723-3800 * St Stephen (843) 567-3136 * Fax * (843)719-4053

Requirements for Submittal

New Cell Tower

1. Contract amount or Cost of Construction amount on company letterhead.
2. Signed and Sealed Plans by SC License Engineer.
3. Special Inspection Form completed.
4. Manufacturer Specifications of Materials and Equipment being installed.
5. Electronic copy of everything submitted for Permitting (C/D or Thumb Drive).
6. Information on C/D or Thumb Drive needs to be labeled.
7. Need hard copies of plans.
8. Site plan required.

***#5, #6 and #7 only apply for over the counter or mailed permit submittals**

*****Contracts and Cost of Construction must be signed by both parties.*****

“Total cost of construction” means the actual cost incurred by the owner, all contractors, subcontractors, and other parties for labor, material, equipment, profit, and incidental expenses for the entire project. This does not include the cost of design services unless those services are included in a construction contract.