Stormwater Utility Fee Credit
Application Form
Stormwater Management Program

Instructions
Fill out this form completely. One application must be submitted for each separate property location. Multiple Stormwater Control Measure (SCMs) may be included in the application for a single property location. Please insure all SCMs are in a proper state of repair and maintained. Attach all appropriate documentation to support this request. Documentation shall include the following:

➢ Site plan with SCMs and contributing drainage area.
➢ Description of SCMs.
➢ Documentation that SCMs meet one or more criteria for the fee credit (technical report).
➢ Seal by professional engineer licensed in South Carolina (only apply to Peak Discharge Rate Reduction, Runoff Volume Reduction and Quality Treatment Credit).
➢ Fill out and attach a Right-of-Entry Form.

Mail the completed application package to:

Stormwater Management Program
P.O. Box 6122
Moncks Corner, SC 29461

Questions and comments can be directed to the Stormwater Program Coordinator, at (843) 719-4195 or by webswmp@berkeleycountysc.gov.

Property Owner Information
Name: ___________________________ Email: ___________________________
Address: ___________________________
City: ______________ State: _______ Zip Code: _______________
Telephone: ( ____ ) ______________________

Owner's Representative
Name: ___________________________ Email: ___________________________
Address: ___________________________
City: ______________ State: _______ Zip Code: _______________
Telephone: ( ____ ) ______________________
**Property Information**

- Business Name (if applicable):
- Address:
- Parcel Number:
- Property Size (ac):
- Utility Account Number:

**Credit Applied**

Place a check next to SCM credit being applied for and specify the percent of fee reduction applied for with this application:

<table>
<thead>
<tr>
<th>Type of Credit</th>
<th>% Reduction Applied to Property</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cistern</td>
<td></td>
</tr>
<tr>
<td>Rain Garden</td>
<td></td>
</tr>
<tr>
<td>Pervious Pavement</td>
<td></td>
</tr>
<tr>
<td>Vegetated Filter Strip</td>
<td></td>
</tr>
<tr>
<td>Peak Discharge Rate Reduction</td>
<td></td>
</tr>
<tr>
<td>Runoff Volume Reduction</td>
<td></td>
</tr>
<tr>
<td>Quality Treatment</td>
<td></td>
</tr>
<tr>
<td>Low Impact Parcel</td>
<td></td>
</tr>
<tr>
<td>Education</td>
<td></td>
</tr>
<tr>
<td>Industrial NPDES Permit</td>
<td></td>
</tr>
<tr>
<td>Watershed Stewardship</td>
<td></td>
</tr>
</tbody>
</table>

**Narrative**

Please provide a narrative describing your proposed and/or existing measures for which the credit is being applied for in as much detail as possible. Berkeley County reserves the right to require additional information as it decides will be necessary to support your proposed fee credit:

**Supporting Calculations**

Attach all your supporting calculations and any other information required by the Credit Manual. Berkeley County reserves the right to require additional information concerning necessary calculations for determination of appropriate proposed fee credit.
## Operation & Maintenance Requirements

( ) A Maintenance Covenant has been previously recorded for this property, has been sufficient for continued maintenance, and is up to date as of the time of this application.

O&M Agreement is recorded as follows

<table>
<thead>
<tr>
<th>Book:</th>
<th>Pages:</th>
<th>County: Berkeley</th>
</tr>
</thead>
</table>

( ) A Maintenance Covenant has not been recorded for this property. Attach a completed and signed Maintenance Covenant for review and execution by Berkeley County. This application will be held until these items are approved and recorded.

<table>
<thead>
<tr>
<th>Book:</th>
<th>Pages:</th>
<th>County: Berkeley</th>
</tr>
</thead>
</table>

## To be signed by Financially Responsible Party

Name: ____________________________ Title: ____________________________

Mailing Address: ____________________________

By signing below, I understand that receipt of a stormwater utility fee credit is contingent upon my actions as follows:

1. I (or my representative) must operate and maintain the SCM as described in the recorded Operation & Maintenance Covenant.
2. I must submit an annual SCM inspection report to the Berkeley County Stormwater Department by August 30th of each year.
3. I (or my representative) must correct any deficiencies identified in the annual SCM inspection report.
4. I must submit an annual credit renewal application along with the SCM inspection report.
5. I have read the “Stormwater Utility Fee Credit & Appeals Manual”. I understand that I must abide by all terms and conditions described in the manual to maintain credit eligibility.

Signature: ____________________________ Date: ____________________________

STATE OF SOUTH CAROLINA
COUNTY OF BERKELEY

I ____________________________________________, a notary public in and for said county and state, certify that personally appeared before me this day, stated that he/she is ____________________________, of ____________________________, and acknowledged the execution of the foregoing instrument on behalf of said authority.

Witness my hand and official seal, this is the ____________________________ day of __________________, 20________

My Commission Expires ____________________________

(Seal)

Notary Public (Signature)

Notary Public (Printed Name)
### For Berkeley County Use, Only: (Structural SCM)

<table>
<thead>
<tr>
<th>Design approval granted on</th>
<th>Stormwater Coordinator</th>
</tr>
</thead>
</table>

### Post Construction

**As-Built Drawings:**

( ) Provide as-built drawings of structural SCMs per Berkeley County Stormwater Management Program specifications

**Post-Construction Certification:**

For newly constructed structural SCMs, historical SCMs without recordation or retrofits for which credit is sought, a competent registered professional engineer or landscape architect must sign and seal the following statement after construction or installation of retrofits:

*I hereby certify that the stormwater management system of __________________________ has been constructed substantially per the design described in the Stormwater Utility Credit Application approved by Berkeley County on ___________. I further certify that any discrepancies between the as-built condition and the approved design are incidental and have no effect on the system meeting the approved design intent.*

**Name (Print):** ____________________

**Signed:** ____________________

**Date:** ____________________

(Seal)

### For Berkeley County Use, Only:

<table>
<thead>
<tr>
<th>Final approval granted on</th>
<th>Credit Term (Expires):</th>
</tr>
</thead>
</table>

| Stormwater Coordinator | (Industrial Permit Owners) |